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MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Office of Personnel Report - Week Ending 19 May 1967

1. Cost-of-Living Survey: The Civil Service Commission announced 13 May 1967 that it had just completed its annual territorial cost-of-living survey and that it is making no change in the current cost-of-living allowance rates for Alaska, Hawaii, Puerto Rico, and the Virgin Islands. They remain: Alaska, 25%; Hawaii, 15%; Puerto Rico, 5%; and the Virgin Islands, 5%.

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2. OCO Personnel Selection Committee: Mr. [REDACTED] Deputy Chief, FE [REDACTED] has been designated to replace Mr. [REDACTED] as the second Agency member on the Office of Civilian Operations Personnel Selection Committee. Mr. [REDACTED] has been selected for an overseas assignment.

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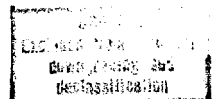
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3. Electronic Engineers for Technical Services Division: We have been advised by the Personnel Officer of the Technical Services Division that through the efforts of our recruitment staff TSD is able to cancel its requisitions for electronic engineers and for audio support specialists.

4. Special Military Detail Program for Vietnam: The Chief of Station, Saigon, in response to a Headquarters' query, has reported that Mr. Komer has requested that our special military detail program proceed as planned. This information was passed to the special military details in a special briefing by [REDACTED] on Tuesday, 16 May 1967.

5. Air Force Central Base Personnel Office (CBPO): Each major Air Force unit has a CBPO with functions ranging from records keeping and pay documentation to planning and establishing policy. Records keeping functions and reporting are mechanized through the use of punch card

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25X1C accounting machines. Of the ten CBPO's assigned to Bolling Air Force Base, [REDACTED] located in our Mobilization and Military Personnel Division, is currently rated number one. The criteria used in rating these units includes accuracy and timeliness of reporting, effectiveness of on-the-job training, effectiveness of the testing program, and accuracy of retirement processing. More significantly, of some 370 CBPO's
25X1C Air Force-wide, [REDACTED] is number five and has been in the top ten for three consecutive fiscal quarters.

6. Cooperative Education Program: The score card for the Cooperative Education and Summer Intern Program is as follows:

	<u>Co-op</u>	<u>Summer Intern</u>
<u>NPIC:</u>		
In Work Status	8	0
In Study Status	6	3
PHE's Received:		
In Process	13	18
Under Consideration	1	0
PHE's Given, Not Received	6	0
<u>OCS:</u>		
In Work Status	2	-
In Study Status	1	-
PHE's Received:		
In Process	0	-
Under Consideration	0	-
PHE's Given, Not Received	2	-
<u>COMB:</u>		
In Work Status	8	-
In Study Status	8	-
<u>CHINA STUDY INTERNS:</u>		
In Process	-	5
Under Consideration:		
PHE Received	-	0
PHE Not Received	-	0

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7. Savings Bond Campaign: The 1967 Savings Bond Campaign has just completed its second week with [REDACTED] persons signing up to buy Savings Bonds, Freedom Shares, or increasing their present allotments. The dollar value of payroll deductions authorized for each two-week period is \$15,393 or an annual savings of \$410,118. This compares with [REDACTED] participants during the same period in the 1966 campaign with a value of savings each two weeks of \$12,375.

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8. Employee Activity Association: The EAA commodity sales program starts on 22 May 1967 and will run through 16 June 1967. (If profits justify, the sales period will be extended.) Temporary sales clerks have been hired whose salaries will be paid from non-appropriated funds. More than 200 Agency employees have either joined or renewed expired memberships this week. We attribute this membership activity to the display of the merchandise that will be offered for sale.

9. Fringe Benefits for Contract Employees: Still no word -- the Director, Bureau of Retirement and Insurance advised us this week that the proposal is still on the desks of the Civil Service Commissioners and that a decision is expected momentarily.

10. Residence of Agency Headquarters Employees: The percentage distribution of the residence of Agency employees shown below was furnished to the Office of the Special Support Assistant to the DD/S:

Washington, D. C.	-	18.15%
Maryland	-	21.90%
Virginia	-	59.95%

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[REDACTED]
Emmett D. Echols
Director of Personnel

Distribution:

0 & 2 - Addressee
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1 - D/Pers Subject
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